

**WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA  
ADVISORY BOARD MEETING**

MEETING HOSTED BY WEBEX

THURSDAY, FEBRUARY 18, 2021

1:30 P.M.

**Advisory Board Members Present:**

Misael Cabrera, Chair  
Keith Watkins, Vice-Chair  
Alan Baker  
Bill Garfield  
Briton Baxter  
Fernando Shipley  
Lynne Smith  
Paul Gardner  
Ray Montoya

**Advisory Board Members Absent:**

Lynne Smith

**WIFA Staff Present:**

Dan Dialessi – Executive Director  
Angelica Romero – Administrative Services Officer II  
Angie Valenzuela – Financial Services Director  
Dianna Claassen – Fiscal Services Manager  
Evan Marsh – Sr. Loan Officer  
Garrett Corral – Communications Director  
Jane Thompson – Controller  
Julie Flores – Administrative Services Officer III  
Lindsey Jones – Environmental Program Supervisor  
Lindsay Mills – Environmental Program Specialist  
Morgan Burgess – Environmental Program Specialist  
Samantha Lemke – Environmental Program Specialist  
Scott Connelly – Sr. Loan Officer  
Yolanda Mendoza – Business Manager  
Willie Ware – Network Administrator

**Members of the Public Present:**

Cindy Snedden, Havasu Heights DWID  
Natalie Galgano, Highland Pines DWID  
Suzanne Harvey, Town of Huachuca City  
Don Ascoli, Rim Trail DWID  
Jerry Cabrera, City of Somerton  
Samuel Palacios, City of Somerton  
Bob Arbuthnot, Pine-Strawberry WID  
Sharon Hillman, Pine-Strawberry WID  
Allan Converse, TeamConverse, LLC  
Dave Dirren, Sunrise Engineering  
Michael Janes, Woodson Engineering  
Pat Walker, Pat Walker Consulting  
Jeremiah Sunwoo, Emery Layton  
Jim Stricklin, Wedbush Securities Inc.  
Linda Taunt, ADEQ  
Marcia Schweers, Attorney General's Office

### **Call to Order:**

The meeting was called to order by Misael Cabrera, Chairman of the Advisory Board, at 1:33PM. Present at the meeting were Alan Baker, Briton Baxter, Paul Gardner, Bill Garfield, Ray Montoya, Fernando Shipley, and Keith Watkins. Advisory Board Member Lynne Smith was absent. A quorum was declared present to begin the meeting.

### **1. Adoption of Minutes of the December 10, 2020 Advisory Board Meeting**

Advisory Board Member **Fernando Shipley** moved to adopt the minutes of the December 10, 2020 Advisory Board Meeting. Advisory Board Member **Bill Garfield** seconded. The Advisory Board voted to approve the motion. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

**Alan Baker – Yes**

**Briton Baxter – Yes**

**Paul Gardner – Yes**

**Bill Garfield – Yes**

**Ray Montoya – Present; however, no recorded vote due to log in difficulties**

**Fernando Shipley – Yes**

**Keith Watkins – Yes**

**Misael Cabrera – Yes**

### **2. Reports**

*Executive Director Dan Dialessi provided the Executive Director's Report.*

*Controller Jane Thompson provided the Operating Budget Report.*

*Controller Jane Thompson provided the Commitment Balances Report.*

*Environmental Program Supervisor, Lindsey Jones provided the Forgivable Principal Report.*

### **3. Call to the Public**

Misael Cabrera announced a call to the public for comments.

***Note:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

No comments were made.

### **Consent Agenda**

None

## **New Agenda Items for Consideration and Action**

### **4. Review, Discuss & Possible Action:**

*Recommend Adoption of the Amended DWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021*

**Advisory Board Member Fernando Shipley moved to recommend adoption of the amended DWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021 as presented. Advisory Board Member Keith Watkins seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

### **5. Review, Discuss & Possible Action:**

*Recommend Adoption of the CWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021*

**Advisory Board Member Keith Watkins moved to recommend adoption of the CWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021 as presented. Advisory Board Member Bill Garfield seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

### **6. Review, Discuss & Possible Action:**

*Recommend Adoption of the DWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021*

**Advisory Board Member Ray Montoya moved to recommend adoption of the DWRF Financial Assistance Project Priority List and Fundable Range Funding Cycle 2021 as presented. Advisory Board Member Keith Watkins seconded. The Advisory Board voted to recommend the agenda**

item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes

*7. Review, Discuss & Possible Action:*

*Recommend Approval of Loan Resolution 2021-028– Havasu Heights DWID – DWRF – \$175,000*

Advisory Board Member Bill Garfield motioned to recommend approval of Loan Resolution 2021-028 as presented. Advisory Board Member Paul Gardner seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes

*8. Review, Discuss & Possible Action:*

*Recommend Approval of Loan Resolution 2021-029 – Highland Pines DWID – DWRF – \$2,568,738*

Advisory Board Member Fernando Shipley motioned to recommend approval of Loan Resolution 2021-029 as presented. Advisory Board Member Briton Baxter seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes

**Misael Cabrera – Yes**

**9. Review, Discuss & Possible Action:**

***Recommend Approval of Loan Resolution 2021-030 – Town of Huachuca City – CWRP – \$1,770,000***

**Advisory Board Member Keith Watkins motioned to recommend approval of Loan Resolution 2021-030 as presented. Advisory Board Member Ray Montoya seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

**10. Review, Discuss & Possible Action:**

***Recommend Approval of Loan Resolution 2021-031 – Oak Creek Public Service – DWRF – \$247,163***

**Advisory Board Member Keith Watkins motioned to recommend approval of Loan Resolution 2021-031 as presented. Advisory Board Member Briton Baxter seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

**11. Review, Discuss & Possible Action:**

***Recommend Approval of Loan Resolution 2021-032 – Pinedale Estates DWID – DWRF – \$750,000***

**Advisory Board Member Bill Garfield motioned to recommend approval of Loan Resolution 2021-032 as presented. Advisory Board Member Fernando Shipley seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority**

**Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

**12. Review, Discuss & Possible Action:**

***Recommend Approval of Loan Resolution 2021-033 and – Rim Trail DWID – DWRF – \$225,000***

**Advisory Board Member Ray Montoya motioned to recommend approval of Loan Resolution 2021-033 as presented. Advisory Board Member Briton Baxter seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

**13. Review, Discuss & Possible Action:**

***Recommend Approval of Loan Resolution 2021-034 – City of Somerton – CWRP – \$1,950,004***

**Advisory Board Member Fernando Shipley motioned to recommend approval of Loan Resolution 2021-034 as presented. Advisory Board Member Paul Gardner seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:**

**Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes**

*14. Review, Discuss & Possible Action:*

*Recommend Approval of Loan Resolution Addendums A2021-035, A2021-036, A2021-037 and A2021-038 – Town of Cave Creek*

Advisory Board Member **Bill Garfield** motioned to recommend approval of Loan Resolution Addendums A2021-035, A2021-036, A2021-037 and A2021-038 as presented. Advisory Board Member **Ray Montoya** seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes

*15. Review, Discuss & Possible Action:*

*Recommend Approval of Loan Resolution Addendum A2021-039 – Pine-Strawberry WID*

Advisory Board Member **Briton Baxter** motioned to recommend approval of Loan Resolution Addendum A2021-039 as presented. Advisory Board Member **Keith Watkins** seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

Alan Baker – Yes  
Briton Baxter – Yes  
Paul Gardner – Yes  
Bill Garfield – Yes  
Ray Montoya – Yes  
Fernando Shipley – Yes  
Keith Watkins – Yes  
Misael Cabrera – Yes

*16. Review, Discuss & Possible Action:*

*Recommend Approval of Loan Resolution Addendum A2021-040 – City of Williams*

Advisory Board Member **Fernando Shipley** motioned to recommend approval of Loan Resolution Addendum A2021-040 as presented. Advisory Board Member **Ray Montoya** seconded. The Advisory Board voted to recommend the agenda item for approval by the Arizona Finance Authority Board of Directors. The motion passed by a vote of eight ayes and zero nays; the votes were counted as follows:

**Alan Baker – Yes**  
**Briton Baxter – Yes**  
**Paul Gardner – Yes**  
**Bill Garfield – Yes**  
**Ray Montoya – Yes**  
**Fernando Shipley – Yes**  
**Keith Watkins – Yes**  
**Misael Cabrera – Yes**

**Update, Discussion or Presentation**

None

**Meeting Conclusion & Adjournment**

*17. New Business/Issues:*

- Next Advisory Board Meeting Date – Thursday, April 22, 2021 at 1:30PM.

**Chairman Misael Cabrera called to adjourn the WIFA Advisory Board Meeting at 2:46 PM.**

Note: This session has been audio recorded.

Approval: The Advisory Board adopted the minutes on the date shown below.

  
\_\_\_\_\_  
Executive Director

  
\_\_\_\_\_  
Date of Advisory Board Action